



KANKAKEE COMMUNITY COLLEGE
District 520

February 20, 2024

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:09 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. William Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Brad Hove
Mr. Patrick Martin
Mr. Todd Widholm

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

APPROVAL OF MINUTES

The recording secretary presented the minutes from the January 8, 2024 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Orr to approve the minutes as presented. On roll call, the vote was:

AYES: Martin, Orr, Proctor
ABSTAIN: Boicken, Hove, Widholm
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the February 20, 2024 Consent Agenda Action Items 1-3 as follows:

***APPROVAL OF 1A, 1D, 1Y-OS AND 1Y-IS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D, 1Y-OS and 1Y-IS program participants as presented.

***APPROVAL OF TUITION/COURSE REIMBURSEMENT**

The administration recommended the Board approve the tuition/course reimbursements as presented.

***APPROVAL OF REQUESTS FOR BIDS**

The administration recommended the Board approve the solicitation of bids for an annual security camera refresh, annual security incident and event management software update, and WDC roadway improvements.

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

APPROVAL OF TUITION AND FEE INCREASE FOR FISCAL YEAR 2025

The administration recommended the Board approve an increase of \$5 per credit hour in the current tuition rate, resulting in a total tuition and mandatory fee rate of \$174, before course fees, effective Summer 2024. Motion was made by Mr. Martin and seconded by Mr. Proctor to approve the tuition and fee increase as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

APPROVAL OF RECOMMENDED ADDITIONS AND REVISIONS TO THE COURSE FEES LIST

The administration recommended the Board approve the additions and revisions to the course fees effective Summer 2024. Motion was made by Mr. Proctor and seconded by Mr. Hove to approve the list of course fees as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

APPROVAL OF MENTAL HEALTH TECHNICIAN CERTIFICATE

The administration recommended the Board approve submission to the Illinois Community College Board of Form 20: Application for Permanent Approval Career and Technical Education Curriculum for a 19-credit hour Mental Health Technician Certificate. VP Cagle described the need for mental health technicians in our community, and the opportunity provided for a career pathway. Motion was made by Mr. Orr and seconded by Mr. Hove to approve the submission as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

INFORMATION

Trustee Hove gave his ICCTA report to the board. He encouraged the trustees to attend the ICCTA meeting on Friday, March 8 at the college. The ICCTA's 2024 legislative goals, as adopted by the ICCTA board of representatives on 11.11.23, are as follows: 1) protect local control of community colleges; 2) equitable funding for community college operations; 3) equity in higher education; 4) community college baccalaureate degrees; 5) prepare Illinois' future workers; and 6) protect student borrowers using MAP funds.

Lesley Cooper, Director of Institutional Effectiveness and Assessment, gave an update on enrollment for Spring 2024. The college saw an increase in head count and credit hours. Trustees were directed to a new fact sheet at the back of the board book.

Dr. Boyd gave his report to the board. The Illinois Council of Community College's (ICCCP) FY24 legislative agenda includes: 1) funding for community college operations; 2) funding and disbursement for capital construction projects; 3) equity in higher education; and 4) protect local control. Dr. Boyd encouraged the trustees to reach out to legislators to support the ICCTA and

ICCCP legislative agendas. Dr. Boyd alerted the trustees that FAFSA is experiencing challenges nationwide. In order to assist students with the FAFSA application, KCC staff held high school workshops. The recent nursing cohort's NCLEX exam pass rate was 100%. On February 1, a Black Excellence Expo was held on campus to kick-off Black History Month; Dr. Boyd thanked Trustee Proctor for his participation. Fawn Hendershott, a KCC alum and Executive Director of UpliftedCare, will be the May 11, 2024 commencement speaker. VP Purcell reported that the Cash Bash athletic fundraiser was a success, and she thanked everyone who purchased a ticket. Dr. Boyd will join Governor Pritzker's webinar tomorrow for a preview of the FY25 education budget.

APPROVAL OF FINANCIAL REPORTS (subject to audit)

The administration presented the Reconciled Cash Report for December 31, 2023 and the Investment and Financial Summary Report for January 31, 2024 Motion was made by Mr. Orr and seconded by Mr. Proctor to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Orr, Proctor, Widholm, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$2,513,680.70, eight (8) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$5,606.00 were presented for Board review. Motion was made by Mr. Hove and seconded by Mr. Martin to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Orr to convene to closed session. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board went into closed session at 5:40 pm. The Board returned at 6:15 pm. Motion was made by Mr. Hove and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-6 as presented and recommended by the administration and enumerated below:

- (1) Approval of Position Description
- (2) Approval of Employment Matters
- (3) Approval of Student Employment Matters
- (4) Approval of Continuing Education and Business Partnership Contracts
- (5) Approval of Credit Division Adjunct Instructor List for Spring Semester 2024
- (6) Approval of Re-employment of Non-Tenured Faculty

On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn the Board meeting at 6:16 pm was made by Mr. Orr and seconded by Mr. Widholm. On roll call, the vote was:

AYES: Hove, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary